

TROWBRIDGE LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP – AGENDA/TRACKER

IN PROGRESS	APPROVED – AWAITING SLOT	AWAITING UPDATE - X	AWAITING REMOVAL
Project approved & underway	Project approved but awaiting available resources	Project not yet approved and requires further input	Project to be removed by mutual agreement or failure to progress

Previous Status	Item	Progress to Date	Actions and Recommendations	New Status
	Trowbridge LHFIG – 14th September 2023 at 10am (North Wilts Hybrid Meeting Room at County Hall)			
	1.	Apologies and Attendees		
		<p>Apologies: Lance Allen – TTC (Karl Buckingham attending)</p> <p>Present: WC: Cllr Vigar, Cllr Pricket, Cllr Trigg, Cllr Jacobs, Cllr Palmen, Cllr Clark, Cllr Kirk, Cllr Cave,</p> <p>TC/PC: Karl Buckingham – Trowbridge, Andrew Bryant – Trowbridge, Gary Boreham – Hilperton, Roger Evans – North Bradley, Richard Covington – West Ashton, Stephen Carey – Southwick</p> <p>WC Engineers: Jamie Mundy, Mark Banks</p>		
	2.	Notes of last meeting		
		Notes from the previous meeting will together with notes of this meeting be published as part of the agenda for the next scheduled Trowbridge Area Board (5 th Oct 2023)		
	3.	Financial Position		
		<p>Remaining budget before this meeting: £27,883</p> <p>Allocations made at this meeting:</p> <ul style="list-style-type: none"> £9,000 - Verge repairs - Manor Road, Studley Green - £6,500 LHFIG, £2,500 TTC (to be confirmed) £1,500 - Dropped kerbs – Church Lane, North Bradley - £1,125 LHFIG & £375 North Bradley PC £1,800 - Staggered pedestrian barriers – Ashton St, Hilperton - £1,350 LHFIG & £450 Hilperton PC £2,500 - 20mph speed assessment – Church St/Hill St, Hilperton - £1,875 LHFIG & £625 Hilperton PC <p>Remaining budget after allocation made at this meeting: £17,003</p>		

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	4.	Discussion about membership, attendance and voting... All agreed that clearer and firmer policies on would be helpful due to some ambiguity of the Terms of Reference creating confusion. Cllr Vigar updated the group of his discussions with Perry Holmes (Director of Governance), and will raise at the next meeting of LHFIG Chairs.			
	5.	On-going Schemes			
LHFIG decided to request alternative scheme	a)	Woodmarsh, North Bradley To include speed reduction measures at Westbury Rd	£10,419 was allocated from this and previous years for this bid. All agreed that an alternative scheme should be developed, gateways at either end, roadmarkings, signage. JM to develop a scheme and liaise with North Bradley PC. JM met RE on site to discuss possibilities in July.	JM to work up some proposals for NBPC consideration and further discussion. These proposals will also include Westbury Road, which was listed separately on previous iterations of this note tracker	JM to develop scheme
Awaiting update	b)	Newtown 20mph speed limit	Results showed the recorded speeds met the 20mph criteria, yet is contrary to policy concerning the road use. Senior colleagues are considering exception to policy and have sought advice from the Wiltshire Police, concerning enforcement.	Kirsty is chasing the Police regarding the question of enforcing a 20mph along Newtown	KR chasing Police regarding enforcing 20mph
JM preparing Cabinet report	c)	Trowbridge parking review	Formal public consultation ended 1 st May. Cabinet Report approved Works order issued to Milestone ahead of implementation. JM to confirm date once programmed.	JM to confirm date once programmed.	Awaiting programme date
Awaiting date from TRO team	d)	Brook Road 20mph and traffic calming	Awaiting consultation date along with the other 20mph zones across the town. Once outcome of that consultation is known, appropriate traffic calming options will be considered/discussed.	Consultation dates confirmed: Advert – 1 st September End of objection – 25 th September (Effected Cllrs informed)	Consultation in progress

TROWBRIDGE LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP – AGENDA/TRACKER

Awaiting date from TRO team	e)	20mph speed restrictions across the town	TRO consultation agreed for these areas: <ul style="list-style-type: none"> Broadmead estate Innox Road St Thomas Road area 	As above	Consultation in progress
Awaiting update	f)	Signage & improved crossing points Silver Street Lane	TTC confirmed not in a position to consider until further works undertaken. Kirsty has reviewed and identified measures to address road and pedestrian safety concerns. JM to develop further (signage/wig-wags etc...) and will liaise direct with Cllr Vigar & TTC	DV to respond to KR proposals and consider other options	JM / DV Site meeting TBC
Awaiting update from NBPC	g)	Speed reduction; Westbury Road, North Bradley	NBPC confirmed that they have now discussed and wish for a scheme to be developed along the lines of a gateway at that end of the village. JM noted that this could be included in an alternative plan for Woodmarsh.	As per 5a above JM to develop scheme and liaise with NBPC and LHFIG	JM to develop scheme
Approved awaiting slot	h)	Goose St, Southwick	Provision of new footway link and dropped kerb crossing point. Installation works programmed for Oct 2023.	Works order now with Milestone ready for works starting 9 th Oct.	Works start 9th October
Awaiting update	i)	Repair of grass verges - Manor Road	JT highlighted the phasing plan that KR had put together. Proposed initial step would be £9,000 approx. Other funding streams have been explored as to has tree planting, yet due to the depth of some utilities this isn't possible.	JT urged the group to again consider initial phase that would tackle the worst locations. LHFIG agreed to £9,00 for initial phase subject to TTC contribution. (£6,500 LHFIG, £2,500 TTC)	Approved – awaiting slot
Approved awaiting slot	j)	SID locations – Hilperton village	NAL socket now in place on Trowbridge Road. JM & EC met on site in July to confirm location of Marsh Road SID. Works order now with Milestone awaiting implementation.	JM to update EC and HPC direct once programme date known	Approved – awaiting slot

TROWBRIDGE LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP – AGENDA/TRACKER

JM preparing report	k)	20mph speed limit request – Bratton Road, West Ashton	Report issued to WAPC in July JM to liaise further with Chair over results and PC concerns	Discussions to be held outside of LHFIG, should any works be required, we'll come back to the LHFIG for further discussion and funding.	JM to liaise with WAPC further
Await any further requests	l)	Parish parking restrictions	There was consensus that the request merited action, yet to ask other Parishes if they had any requests that could be included in a change to the Traffic Regulation Order, as to get most out of the £3k legal/consultation cost. Currently we have two sites, that warrant action: <ul style="list-style-type: none"> • Churchlands/Church Lane, North Bradley • Church Street/Wynsome Street, Southwick 	DV suggested that one more opportunity for other Parish Councils to put forward requests ahead of next meeting, likely to be November.	LHFIG to consider proceeding with a TRO for these areas

	6.	New requests received since last meeting			
	a)	Dropped kerbs – Church Lane, North Bradley	Request supported by North Bradley PC to assist mobility for residents in sheltered accommodation on Church Lane. These properties owned by Selwood Housing, whom we should also be also seeking a contribution, and will benefit existing and future tenants.	Discussed and agreed Cost estimate: £1,500 (£1,125 LHFIG & £375 North Bradley PC) JM will also approach Selwood for a contribution, yet LHFIG agreed to fund as would benefit vulnerable residents. If JM can secure a contributiuon, win win!	Approved – awaiting slot
	b)	Staggered pedestrian barrier, Ashton Rd/Lacock Gards, Hilperton	The PC is aware of a recent accident where a cut-through from Woodhouse Gardens comes out at the junction of Ashton Road/Lacock Gardens. A young lady was knocked down as she exited the cut-through, reportedly on a scooter and an ambulance attended. PC request a staggered barrier to be installed.	Discussed and agreed the need for the barrier. Cost estimate: £1,800 (£1,350 LHFIG & £450 Hilperton PC) EK reminded that flyers etc should not be placed on such barriers.	Approved – awaiting slot

TROWBRIDGE LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP – AGENDA/TRACKER

	c)	20mph speed assessment - Hilperton	20mph speed assessment requested by Hilperton PC. Areas of greatest concern is within the older area of the village, along Church Street and Hill Street.	Discussed and agreed by group. <i>Cost: £2,500</i> <i>(£1,875 LHFIG & £625 Hilperton PC)</i>	Approved – awaiting slot
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	7.	Any other business			
	a)	Cllr Cave asked for an update on a Highway Improvement Form submitted concerning a pedestrian crossing on West Ashton Road. JM will check forms that have been received and make sure it is discussed at the next LHFIG.			To be discussed at next LHFIG
	b)	RE raised Southwick Road, North Bradley – Speeding and HGV issues. Long standing issue regarding strategic route for HGV's. JM to forward concerns of both North Bradley and Southwick Parish Councils to colleagues in the Sustainable Transport team for a response.			
	c)	Mark Banks advised that he had recently submitted a list of footways requiring attention. This list will be circulated to all after the meeting.			

	8.	Date of next meeting: TBC (Note: next scheduled Trowbridge Area Board meetings; 5th October, 18th January)			
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